



Australian Government
**Department of Education,
Skills and Employment**

**Deputy Secretary
Nathan Smyth**

Dear Chief Executive Officer

Update to the Career Transition Assistance Program

I am writing to advise of changes to funding for the Career Transition Assistance (CTA) Program. The Government has announced that from 4 May 2020, CTA funding will move out of the Employment Fund and a separate funding source will be established until 30 June 2022. This will enable jobactive providers to more readily refer mature age job seekers to the program.

This decision has been made in order to maximise the opportunities job seekers aged 45 years and over receive to improve their digital literacy, discover the job opportunities in their local area, tailor their job applications based on their skills and experience, and identify skills they have that transfer readily to different jobs. Further detail of this announcement is available on the Minister's Media Centre at: <https://ministers.dese.gov.au/senator-hon-michaelia-cash>.

The Department will provide advice on transition arrangements shortly. The Department will also work with jobactive, New Employment Service Trial (NEST) and CTA providers to implement the new funding arrangements including program communications, assurance (including referrals to own or related entities), delivery and outcomes.

I would also like to thank your organisations for being proactive and flexible in response to the impacts of COVID-19. As face-to-face delivery of CTA is currently not permitted, CTA providers are working towards, or have already put in place, alternative service delivery arrangements. These arrangements may include online training or phone/Skype based content. Clearly, consideration must be given to the circumstances of individual job seekers – including their ability to access and benefit from online learning. Please note, participants should not have any out of pocket expenses when utilising alternative training delivery methods. The successful transition to alternative service delivery arrangements will require jobactive, NEST and CTA providers to continue to maintain close and regular communication.

Please contact your Account Manager if you wish to discuss further.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Nathan Smyth', with a large, stylized flourish at the end.

Nathan Smyth

21 April 2020